

**DRY DRAYTON CHURCH OF ENGLAND PRIMARY SCHOOL AND
OAKINGTON CHURCH OF ENGLAND (AIDED)
PRIMARY SCHOOL FEDERATION GOVERNING BODY**

Meeting at Oakington Primary School, Thursday 5 July 2018

Federation Governing Body members:			
Sally Daggianti	Exec HT	Steve Gardner	SG
Edmund Buss	EB	Sue Wyatt	SW
David Clifford	DC	Lindsay Born	LB
Helen Bryant	HB	Esfandiar Zavarehei	EZ
Fiona Sweetnam	FS	Paul Lloyd	PL
Lindsey Russell	LR	Andrew Taylor (Associate)	AT
Nathan Clark	NC	Nicole Chaney (Associate)	NiC
Ann Webster	AW	Dawn Mansell (Associate)	DM

Order	Item	Lead
1	Welcome and apologies:	
1.1	Members Present: Sally Daggianti, Edmund Buss, Paul Lloyd, Nicole Chaney, Lindsey Russell, Dawn Mansell, Steve Gardner, Ann Webster, Esfandiar Zavarehei, Nathan Clark, Andrew Taylor, Fiona Sweetnam, Helen Bryant, Sue Wyatt.	
1.2	EB welcomed everyone and opened the meeting with prayer. The meeting was quorate with 15 governors present.	
1.3	Apologies for absence, with governors' consent: Ann Webster	
2	Declarations of Interest, Register of Pecuniary Interest	
2.1	NC declared an interest in that he is also a governor of Fenstanton and Hilton Primary School.	
3	Minutes of Previous GB Meeting	
3.1	The meeting approved the minutes as correct. They were signed by EB.	
4	Matters Arising/ Action Points	
4.1	Lindsay Born, an Associate Member of the Federation Governing Body, has formally resigned.	
4.2	The recent Resources Committee had considered the tenders for supplying catering to the Federation schools and recommended Dolce as the best option to the full governing body. There would be no management fee for Oakington, and the management fee for Dry Drayton would be waived if the kitchen there was also used to supply Coton. These fees would be reviewed after 12 months. TUPE arrangements have been agreed, and Dolce will supply a new member of staff at Dry Drayton to replace the member of staff who is leaving. There has been very good feedback from other schools using Dolce with exciting menu choices, and Dolce has expressed its aim of increasing uptake of school lunches. The contract means that the cost of school meals at Dry Drayton will increase by about 2 %, but the arrangements will save office staff time, and there will be increased flexibility for parents and children in choosing their meals as no notice period would be required. Dolce can also provide catering for staff and social events. EB proposed that the Dolce tender should be accepted, SG seconded and the meeting was unanimously in favour.	
5	Ofsted Inspection	
5.1	Ofsted had inspected Oakington on Wed 4 and Thursday 5 July 2018. Notes of the discussions by governors relating to this are in a Confidential Minute.	
6	Dates of Future Meetings	
6.1	The full governing body will meet again on Tues 17 July at Oakington at 7.30pm	

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